

Md Jamrul Mia's Freelance Services

Introduction:

Welcome to my freelance services page! I am a freelancer with 7 years of experience in. I am passionate about helping my clients achieve their goals by providing high-quality, reliable, and affordable services.

Services:

1. E-commerce Expertise

WooCommerce Product Management: Expert in uploading, categorizing, and managing products on WooCommerce, ensuring each product is showcased effectively.

Amazon Product Listings: Proficient in creating and optimizing Amazon product listings, ensuring they rank high and attract potential buyers.

Shopify Product and Store Management: Skilled in managing Shopify stores, from product uploads to store customization, ensuring a seamless shopping experience for users.

Wix Ecommerce Management: Expertise in setting up and managing online stores on the Wix platform, ensuring they are user-friendly and optimized for sales.

Magento Product Management: Experienced in handling product listings on Magento, ensuring each product is categorized and displayed correctly.

BigCommerce Store Management: Proficient in setting up and managing e-commerce stores on BigCommerce, ensuring a smooth user experience and optimized product listings.

Squarespace Ecommerce Solutions: Skilled in designing and managing online stores on Squarespace, ensuring they are visually appealing and user-friendly.

PrestaShop Store Management: Expertise in managing e-commerce solutions on PrestaShop, from product uploads to store customization.

2. Content Management Systems (CMS)

WordPress Content Management: Skilled in creating, editing, and organizing content on WordPress sites, ensuring the content aligns with the brand and is SEO-friendly.

Shopify Content Management: Expertise in managing and updating content on Shopify, ensuring the store remains fresh and engaging.

Joomla Content Management: Proficient in managing content on Joomla platforms, ensuring it's structured, relevant, and optimized for search engines.

Drupal Content Management: Experienced in creating and managing content on Drupal, ensuring it's user-friendly and aligns with the site's objectives.

Webflow Content Solutions: Expert in designing and managing content-rich websites on Webflow, ensuring they are visually appealing and functional.

3. Customer Relationship Management (CRM)

Salesforce Management: Proficient in managing and customizing Salesforce CRM, ensuring optimal customer relationship management and sales tracking.

HubSpot CRM Solutions: Skilled in leveraging the capabilities of HubSpot for customer management, ensuring streamlined operations and effective customer engagement.

Zoho CRM Management: Expertise in setting up and customizing Zoho CRM for businesses, ensuring efficient lead tracking and customer management.

4. Office Productivity Tools

Microsoft Excel: Proficient in creating, managing, and analyzing data in Excel. Skilled in using advanced functions, pivot tables, and macros to automate tasks.

Google Sheets: Expertise in designing and managing complex spreadsheets in Google Sheets, including the use of scripts for automation.

Microsoft Word: Skilled in creating, formatting, and editing documents in Microsoft Word, ensuring they are professionally presented and organized.

5. Content and Blog Writing

Content Writing: Expertise in crafting compelling content tailored to various industries and audiences. Proficient in SEO optimization, ensuring content ranks well on search engines.

Blog Writing: Skilled in creating engaging blog posts that resonate with readers, drive traffic, and boost brand visibility.

6. AI Tools Expertise

ChatGPT: Proficient in leveraging the capabilities of ChatGPT for various applications, from chatbots to content generation.

Bard: Skilled in utilizing Bard for content creation, ensuring high-quality outputs tailored to specific needs.

[Other AI Tools]: Experienced in using various AI tools for diverse applications, ensuring optimal results and efficiency.

7. Graphic Design Services

Banner Design: Expertise in creating visually appealing and effective banners for websites, ensuring they align with brand aesthetics and messaging.

Infographics: Skilled in designing informative and engaging infographics that present data and information in a visually compelling manner.

General Graphic Design: Proficient in various graphic design tasks, from logo creation to brochure design, ensuring high-quality and brand-consistent outputs.

Image Editing and Management: Proficient in basic image editing tasks, ensuring images are optimized for various platforms.

8. Data Entry Services

E-commerce Product Entry: Expertise in entering and managing product data across various e-commerce platforms, ensuring accuracy and consistency.

Excel and Google Sheets Data Entry: Proficient in entering, organizing, and managing data in Excel and Google Sheets, ensuring accuracy and efficiency.

Web Scraping and Data Collection: Skilled in collecting data from various online sources, ensuring it's relevant, accurate, and organized.

General Data Entry: Experienced in various data entry tasks, from image editing to document conversion, ensuring timely and accurate completion.

General Data Entry

Document Conversion: Skilled in converting documents across various formats, such as PDF to Word or Excel and vice versa.

Image to Text Conversion: Expertise in transcribing text from images into digital formats, ensuring accuracy.

PDF Management: Proficient in editing, organizing, and converting PDF documents as per requirements.

Data Entry from Physical Documents: Skilled in entering data from physical or scanned documents into digital formats.

Email List Compilation: Expertise in compiling and organizing email lists for marketing or communication purposes.

HTML Email Signature Creation: Expertise in creating professional HTML email signatures tailored to individual or business needs.

Lead Generation

Business Lead Collection: Skilled in collecting and organizing potential business leads from various online sources.

Email and Contact Information Collection: Expertise in finding and organizing email addresses and contact information for potential business outreach.

PDF Management

PDF Editing and Formatting: Proficient in editing and formatting PDF documents to match specific requirements.

PDF Conversion: Skilled in converting PDFs to other formats like Word, Excel, or image files and vice versa.

Document Conversion and Management

PDF to Word Conversion: Expertise in converting PDF documents to Word format, ensuring layout and content integrity.

PDF to Excel Conversion: Proficient in converting PDF documents to Excel spreadsheets, ensuring accurate data representation.

Image Text to Word Conversion: Skilled in transcribing text from images into Word documents, ensuring accuracy and clarity.

Notepad to Excel Conversion: Expertise in converting data from Notepad to Excel, ensuring data is organized and formatted correctly.

Web Scraping and Data Collection

Scrape Reviews from Google Maps: Proficient in scraping reviews from Google Maps for businesses, ensuring all reviews are accurately captured.

Web Data Scraping: Skilled in scraping or entering data from websites into Google Sheets or other platforms.

Amazon Web Scraping: Expertise in scraping product or other data from Amazon, ensuring accurate and comprehensive data collection.

9. Proficiency in Workspace Tools

Notion	QuickBooks	Asana	Trello	Slack	Microsoft Teams
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Overview All Skills

Web Development Skills

- WordPress Website Creation
- Responsive Web Design
- Backend Development with PHP/MySQL

Data Entry Skills

- Excel and Google Sheets Proficiency
- Web Scraping and Data Collection
- PDF to Word/Excel Conversion
- Image-based Data Entry
- CRM Data Management

SEO and Digital Marketing Skills

- On-page SEO Optimization
- Off-page SEO Strategies
- Keyword Research and Analysis
- Google Analytics and Webmaster Tools
- PPC Campaign Management

Graphic Design Skills

- Adobe Photoshop Expertise

- Adobe Illustrator Proficiency
- Infographic Design
- Branding and Logo Design
- Print Design (Brochures, Business Cards)

Workspace Tool Proficiency

- Notion Workspace Management
- QuickBooks Financial Management
- Asana Project Management
- Trello Board Management
- Slack Communication Expertise

Web Scraping and Lead Generation Skills

- Python-based Web Scraping
- Data Mining and Analysis
- Lead Generation through LinkedIn
- Email List Compilation
- Database Management

Content Writing Skills

- SEO-friendly Blog Posts
- Technical Writing
- Copywriting for Web Pages
- Product Descriptions
- Press Release Writing

Social Media Management Skills

- Facebook and Instagram Marketing
- Twitter Account Management
- LinkedIn Profile Optimization
- Social Media Content Creation
- Social Media Analytics and Reporting

[Check more here](#)

Testimonials: [Upwork](#), [Freelancer](#)

Availability: I am available for 70 hours weekly.

Call to action: Contact me today to learn more about my services and how I can help you achieve your goals!

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